

Grant Budget Example

This is an example of a completed budget to guide you in preparing your own. You can use this as a reference to understand how to structure and itemise your budget, helping ensure all necessary expenses are covered and formatted correctly for your application.

Inspiring WA Grant funding can be used to cover costs like:

- **Promotional materials** (e.g. posters, radio ads, social media ads, photography).
- **Accessibility services** (e.g. Auslan translators).
- **Catering** (suggested maximum of 15% of the budget).
- **Project officer salaries or wages** (suggested maximum of 20% of the budget).

Key points to note:

- Projects that contribute additional cash or in-kind support (e.g. materials, infrastructure, salaries) will be highly regarded.
- If your project includes ticketed entry, ticket prices must be reasonable to ensure accessibility.
- Where possible, provide a quote for each budget item. If you can't attach these in the application form, email them to wainspiringaustralia@scitech.org.au after submitting.

If you have further questions, please reach out.

Item	Amount (\$)	Monetary Contribution*	In-Kind**	Description
Advertising	2,000			\$500 for live radio reads x 10, \$500 for local paper ad, \$1000 for social media advertising
Venue Hire	2,000			Civic centre booked for two days
Furniture Hire	1,000			2 x easels and 18 x trestle tables
Catering	500			Sausage sizzle for community 600 x sausages, 600 bread and other BBQ requirements
Entertainment	500			Musician to entertain during festival
Consumables	1000			Strawberry DNA Extraction Experiment for 600 Gloves, protecta pads, test tubes, pipettes, zip lock bags, strawberries, cheese cloth and cups.
Project Officer	1,500			\$50 per hour @ 30 hours
Prizes	200			6 x prizes @ \$33 each. 3 given per session. Prize will be science related kits.
Polaroids	600			For dress up like a scientist lanyards
Graphic Designer			480	\$80 per hour @6 hours
Communications Officer support			600	\$50 per hour @12 hours
Merchandise Giveaways			4000	600 x Bags, yoyos, and water bottles for kids.
Researchers Volunteering at event			2,400	\$80 per hour @ 6 hours x 5 researchers
TOTAL	9,300		7,480	

**Monetary contribution refers to any additional funding your organisation receives to support this event, such as another grant.*

*** In-kind support includes any resources your organisation is providing, such as a venue, staff hours, or other contributions.*